



Name of company :

Type of promotional materials :

Date of promotional materials received:

Submission deadline :

CLAIMABLE EXPENSE – Kindly provide **proof of payments (original invoices and receipts)** for the following:

- 1. Cost of producing promotional materials

SUPPORTING DOCUMENTS

- A. Completed SBIM8 application form
- B. Original copy/sample of promotional materials*
- C. Certified true copy of product certificate
- D. Tabulated details of expenditure in carrying out the activity

*For bunting/banner/streamers/poster/display stand, photographs of the actual item are required.

FIRST TIME PARTICIPANTS ONLY

- E. Copy of Certificate of Incorporation under Companies Act 1965, Form 9 and Form 13 & Form 20, where applicable
- F. Copy of manufacturing licence from Ministry of International Trade and Industry (MITI) or any equivalent manufacturing licence that is issued by a regulatory body (state or municipal council)

	Primary	Alternate
Contact person
Designation
Contact number
H/p number
Email

Kindly submit the required documents on or before the above stipulated deadline

--Thank You--