



Name of company :

Name of trade exhibition :

Date of trade exhibition :

Submission deadline :

CLAIMABLE EXPENSES – Kindly provide **proof of payments (original invoices and receipts)** for the following:

- | | |
|--|--------------------------|
| 1. Booth cost | <input type="checkbox"/> |
| 2. Cost of return economy class airfare ticket – 2 persons | <input type="checkbox"/> |
| 3. Accommodation cost – 2 persons | <input type="checkbox"/> |
| 4. Promotion cost | <input type="checkbox"/> |
| 5. Forwarding charges | <input type="checkbox"/> |
| 6. Interpreter cost | <input type="checkbox"/> |

SUPPORTING DOCUMENTS

- | | |
|---|--------------------------|
| A. Completed SBIM1 application form | <input type="checkbox"/> |
| B. Colour photographs of company's exhibition booth (booth number must be visible in the photographs) | <input type="checkbox"/> |
| C. Tabulated details of expenditure in carrying out the activity | <input type="checkbox"/> |

FIRST TIME PARTICIPANTS ONLY

- | | |
|--|--------------------------|
| D. Copy of Certificate of Incorporation under Companies Act 1965, Form 9 and Form 13 & Form 20, where applicable | <input type="checkbox"/> |
| E. Copy of manufacturing licence from Ministry of International Trade and Industry (MITI) or any equivalent manufacturing licence that is issued by a regulatory body (state or municipal council) | <input type="checkbox"/> |

| | Primary | Alternate |
|-----------------------|----------------|------------------|
| Contact person | | |
| Designation | | |
| Contact number | | |
| H/p number | | |
| Email | | |

Kindly submit the required documents on or before the above stipulated deadline

~~Thank You~~